



## Consultant Position for California Trainer

[Rise Up](#) activates women and girls globally to transform their lives, families and communities for a more just and equitable world through investment in local solutions and advocacy, strengthening leadership, and building movements. Since 2009, our powerful network of over 500 leaders has directly benefited 7 million girls, youth, and women, advocating for over 100 laws and policies impacting 115 million people in Africa, Latin America, South Asia, and in the US South. In 2019, Rise Up is excited to bring our approach and networks to California.

Rise Up is searching for expert trainers to help adapt and implement our unique capacity-building [curriculum](#) for our [Gender Equity Initiative \(GEI\)](#). GEI has been implemented in Nigeria, Mexico and India, and we are currently launching the initiative for the first time in California. A central component of Rise Up's programming is a 7-day Advocacy Accelerator workshop that will take place from April 8-14, 2019 in the greater Bay-Area. The lead trainer(s) will be responsible both adaptation of Rise Up's curricula to reflect policy cases and legal contexts in California and provide follow-up support and technical assistance to Rise Up leaders.

### SCOPE OF WORK

#### Training Preparation

- Adapt Rise Up training curriculum to implement with different populations in California (specifically those residing in Bay Area and Central Valley)
- Assist in developing new training curriculum as needed, centered on girls, women and youth on a variety of topics including advocacy, social justice, gender equity, human rights, economic empowerment, leadership and related topics
- Design and prepare auxiliary training materials, such as worksheets, handouts, PowerPoints, videos, etc. relevant to the training sessions and the California policy context.
- Co-design SMART training objectives and corresponding evaluation tools
- Provide timely feedback on training agenda and collaborate with the Rise Up team and co-facilitators to finalize curriculum and session designs

#### Training

- Implement a participant-centered training methodology focused on active learning
- Prepare for and lead facilitation for Rise Up's 7-day training in April 2019
- Co-facilitate sessions with local experts as needed
- Share all session designs and formal presentation materials with the Rise Up resource team at least three weeks before training dates
- Provide a final written training report upon completion of contracted activities that includes feedback and recommendations for future training implementation
- Follow Rise Up Girl Protection Policy and Rise Up training policies at all times

#### Training Follow Up and Technical Assistance

- Provide training participants with virtual and in-person technical assistance on proposal development (as needed)

- Make recommendations for effective follow-up with participants and identify areas of continued technical assistance

#### **Financial Management and Administration**

- Submit timely invoices and training reports
- Expense reconciliation as needed
- Regular communication with Rise Up resource team
- Ability to communicate any financial concerns to the Rise Up Oakland team

#### **REQUIREMENTS**

- A minimum of 5-7 years' experience training diverse populations in the areas of leadership, gender equity, social justice, and advocacy in California.
- Strong knowledge of advocacy, lawmaking, and state and federal laws affecting women and girls' issues in the Bay Area and Central Valley of California.
- Sound understanding of the major social development and social justice issues including socio-economic, racial and gender inequity, and climate justice in California as relevant to women, youth and girls.
- Understanding of effective participant-centered methodologies and tools.
- Phenomenal communication, presentation and public speaking skills.
- Excellent organizational and time management abilities.
- High degree of cultural humility in working with diverse populations, including girls, women, LGBTQI, youth, etc.
- Excellent critical thinking and decision making, with the ability to pivot training methods to respond to participants' needs.
- Ability to travel within the Bay Area and Central Valley multiple times in 2019 and 2020 for up to 10 days each trip for either trainings or technical assistance.
- Ability to work independently and maintain regular communication with a remote team.
- Demonstrated understanding of news media and experience of acting as a spokesperson.
- Familiarity with social media to achieve policy changes an advantage.
- Proficient in MS Office (esp. PowerPoint, Excel) and Skype.

#### **QUALIFICATIONS AND PROPOSAL**

The trainer/consultant may be an individual or a team from an organization. The ideal consultant will have expertise in policy issues affecting girls and women in California (specifically Central Valley and the Bay Area). The consultant will possess excellent training, facilitation, and team building skills and have an innovative and creative approach to problem solving in group settings.

This will be an ongoing project-based consultancy that could require travel up to 4 times a year throughout the region and possibly the country. Consultant fees for training facilitation, preparation days and reimbursement for travel will be provided. If you are interested in the position please provide the following information via email to Chantal Hildebrand, Rise Up Program Manager at [childebrand@riseuptogether.org](mailto:childebrand@riseuptogether.org) with a copy to Josie Ramos, Rise Up Director of Programs at [jramos@riseuptogether.org](mailto:jramos@riseuptogether.org).

- **CONTACT INFORMATION:** Provide your name, organization (if appropriate), and full contact information
- **COVER LETTER:** Describe your experience relative to the job requirements

- RESUME: Provide your current CV / resume
- REFERENCES: Provide names and contact information for up to three references who can speak to your experience
- FEE FOR SERVICE: Please provide a range of cost for training facilitation, prep days and any other requirements with a range of \$600-\$1100 per day.